

# REQUEST FOR QUOTES: Asphalt Pavement Replacement

## Project overview:

The Saginaw Chippewa Housing Department is requesting quotes for pavement reconstruction for nine (9) residential homes, one (1) pole barn, and the entire length of Cedar Trail road in Arenac County, MI. The Department is seeking a reputable firm to provide the following services and products only: Work will include all steps necessary to demolish existing asphalt, prepare the base and install new asphalt, as well as any cleanup. Service areas will include ten (10) separate addresses as listed below. Contractor must provide owner with the warranty information for asphalt.



## Company background:

The Saginaw Chippewa Indian Tribe of MI (SCIT) is a federally recognized tribal government. The Saginaw Chippewa Housing Department (SCHD) is wholly owned and operated by the SCIT located on the Isabella reservation in Isabella County, MI. SCHD has been operating a low-income rental housing program for over 30 years, with funding from the Indian Housing Block Grant awarded through HUD and the NAHASDA legislation. The SCIT Housing Department is the owner of this project.

## Project goals:

- Demolish old asphalt & Install new asphalt in a safe, timely, and professional manner.
- Removal of debris and clean up at each of the 10 sites.
- Communicate with the owner in a timely and professional manner.

## Project scope of work:

Scope of work will include all ten (10) locations as listed. Companies are encouraged to visit the locations to assess the areas to be covered. All required permits are the responsibility of the contractor. Permits can be obtained at the SCIT Planning Department (989) 775-4014, <https://www.sagchip.org/Planning/Services.aspx/>. Please call Housing's front office reception at (989) 775-4595 to inform us when you plan to be on site.

1. 4256 Cedar Trail, Standish, MI, 48658
2. 4259 Cedar Trail, Standish, MI, 48658
3. 4268 Cedar Trail, Standish, MI, 48658
4. 4271 Cedar Trail, Standish, MI, 48658
5. 4272 Cedar Trail, Standish, MI, 48658
6. 4283 Cedar Trail, Standish, MI, 48658
7. 4502 Cedar Trail, Standish, MI, 48658
8. 4522 Cedar Trail, Standish, MI, 48658
9. 4542 Cedar Trail, Standish, MI, 48658
10. 4545 Cedar Trail, Standish, MI, 48658

## Submission procedures:

- Submit information on sheets no larger than an 8½ x 11, clear and legible lettering.
- Quotes should be legibly printed on company letterhead.
- Email the requested information to: [RoMaloney@sagchip.org](mailto:RoMaloney@sagchip.org) and [MiPelcher@sagchip.org](mailto:MiPelcher@sagchip.org) or
- Send via US Mail or
- In-person delivery to the Saginaw Chippewa Housing Department, 2451 Nishnabeanonng Dr., Mt. Pleasant, MI 48858. Business hours are Monday - Friday, 8 a.m. - 5 p.m.
- Submissions must be received by the deadline listed below.
- Submissions received later than the deadline will not be considered.

## Provide the following information:

- The principal address of the firm
- Contact information of key personnel, phone number(s), email
- Signed statement indicating the firm is not on the federal government's debarred list of entities debarred from doing business with the federal government of the United States. For more information visit the official website of the US Government - System for Award Management at <https://sam.gov/content/home>
- An itemized cost estimate for all services and materials requested in this RFQ (Labor and Materials quoted separate)
- A copy of current business license
- Copy of the firm's certificate of insurance (indicate level of professional and general liability coverage)
- Must use prevailing wages and fringe as determined by the U.S. Department of Labor ([www.SAM.gov](http://www.SAM.gov)). See General Decision Number: MI20250008 dated 3/14/2025

## Submission deadline:

June 1, 2026 by 5 p.m.

## Proposals must be dropped off or mailed to:

SCHD

2451 Nish-Na-Be-Anong Drive  
Mount Pleasant, MI 48858

## Or emailed to:

- [RoMaloney@sagchip.org](mailto:RoMaloney@sagchip.org)
- [MiPelcher@sagchip.org](mailto:MiPelcher@sagchip.org)

## Contact:

### • Rosalie Maloney

*SCIT Housing Manager*

[RoMaloney@sagchip.org](mailto:RoMaloney@sagchip.org)  
989.775.4581

### • Miranda Pelcher

*Regulatory Compliance Specialist*

[MiPelcher@sagchip.org](mailto:MiPelcher@sagchip.org)  
989.775.4538

## Evaluation metrics:

**Evaluation metrics; a points system will be used to compile a total score for each submission based on the following:**

- Total cost for services
- Time frame for completion of project.
- Better Business Bureau Rating, if available
- Must be willing to enter into a service agreement with the SCIT
- Native Preference shall be a consideration
- Small, woman, minority and service disabled veteran-owned business, if yes, provide documentation.

The SCHD will evaluate those companies that provides all the requested information listed above in this RFQ. The company with the highest rating will be notified via email.



**Saginaw Chippewa Indian Tribe of Michigan**

*"Working Together for Our Future"*

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