

# REQUEST FOR QUOTES: SNOWPLOW SERVICES

## Project overview:

The Saginaw Chippewa Housing Department (SCHD) is requesting quotes for professional snowplow services for the duration of the 2025-2026 winter season. The Department is seeking a reputable firm to provide the following services only: snowplowing and salting. Service area will include approximately nine (9) residential homes and one (1) pole barn, listed below. Snowplow and salt all sidewalks (up to each porch), each driveway, and full length of cedar trail.



## Company background:

The Saginaw Chippewa Indian Tribe of MI (SCIT) is a federally recognized tribal government. The Saginaw Chippewa Housing Department (SCHD) is wholly owned and operated by the SCIT located on the Isabella reservation in Isabella County, MI. SCHD has been operating a low-income rental housing program for over 30 years, with funding from the Indian Housing Block Grant awarded through HUD and the NAHASDA legislation. The SCIT Housing Department is the owner of this project.

## Project goals:

- Snowplow and salt areas in a safe, timely, and professional manner
- Communicate with the owner in a timely and professional manner

## Project scope of work:

Scope of work will include ten site locations as listed. Companies are encouraged to visit the locations to assess the areas to be covered. Please call Housing's front office reception at (989) 775-4595 to inform us when you plan to be on site.

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|---|---|
| 1. 14256 Cedar Trail, Standish, MI, 48658 | 6. 4283 Cedar Trail, Standish, MI, 48658  |
| 2. 4259 Cedar Trail, Standish, MI, 48658  | 7. 4502 Cedar Trail, Standish, MI, 48658  |
| 3. 4268 Cedar Trail, Standish, MI, 48658  | 8. 4522 Cedar Trail, Standish, MI, 48658  |
| 4. 4271 Cedar Trail, Standish, MI, 48658  | 9. 4542 Cedar Trail, Standish, MI, 48658  |
| 5. 4272 Cedar Trail, Standish, MI, 48658  | 10. 4545 Cedar Trail, Standish, MI, 48658 |

## Submission procedures:

- Submit information on sheets no larger than an 8½ x 11, clear and legible lettering.
- Quotes should be legibly printed on company letterhead.
- Email the requested information to: [romaloney@sagchip.org](mailto:romaloney@sagchip.org) and [jpumford@sagchip.org](mailto:jpumford@sagchip.org) or
- Send via US Mail or
- In-person delivery to the Saginaw Chippewa Housing Department, 2451 Nishnabeanon Drive, Mt. Pleasant, MI 48858. Business hours are M-F 8 a.m. - 5 p.m.
- Submissions must be received by the deadline listed below.
- Submissions received later than the deadline will not be considered.

## Provide the following information:

- The principal address of the firm, and overview of services offered
- Company profile (key staff names, their titles and licenses)
- Contact information of key personnel
- Copy of the firm's certificate of insurance (indicate level of professional and general liability coverage)
- Signed statement indicating the firm is not on the federal government's debarred list of entities debarred from doing business with the federal government of the United States. For more information visit the official website of the US Government - System for Award Management at <https://sam.gov/content/home>
- An itemized cost estimate for all services requested in this RFQ and a schedule showing frequency of treatment applications

## Submission deadline:

Sept. 30, 2025 by 5 p.m.

## Proposals must be dropped off or mailed to:

SCHD  
2451 Nish-Na-Be-Anong Drive  
Mount Pleasant, MI 48858

## Or emailed to:

- [RoMaloney@sagchip.org](mailto:RoMaloney@sagchip.org)
- [MiPelcher@sagchip.org](mailto:MiPelcher@sagchip.org)

## Contact:

### • Rosalie Maloney

SCIT Housing Manager

[RoMaloney@sagchip.org](mailto:RoMaloney@sagchip.org)  
989.775.4581

### • Miranda Pelcher

Regulatory Compliance Specialist

[MiPelcher@sagchip.org](mailto:MiPelcher@sagchip.org)  
989.775.4538

## Evaluation metrics:

Evaluation metrics; a points system will be used to compile a total score for each submission based on the following:

- Total cost for services
- Better Business Bureau Rating, if available
- Must be willing to enter into a service agreement with the SCIT
- Native Preference shall be a consideration
- Small, woman, minority and service disabled veteran-owned business, if yes, provide documentation.

The SCHD will evaluate those companies that provides all the requested information listed above in this RFQ. The company with the highest rating will be notified via email.



**Saginaw Chippewa Indian Tribe of Michigan**

*"Working Together for Our Future"*

7500 Soaring Eagle Blvd.  
Mount Pleasant, MI 48858  
989-775-4000  
[www.sagchip.org](http://www.sagchip.org)