

# Request for Qualifications (RFQ): SNOWPLOW SERVICES

**Project overview:** Andahwod CCC & Elder Services

**Responses will be received between 8 a.m. Eastern Time, Oct. 1, 2025**

**until no later than 5 p.m. Eastern Time, on Monday, Dec. 3, 2025,**

with position name clearly marked on the outside of the envelope "RFQ for Elder Chore Provider."

## **Purpose of the Request for Qualifications:**

Andahwod Continuing Care Community and Elder Services are currently seeking two to three bonded and insured Companies for a grant period of April 1, 2023 to March 31, 2026 to provide snowplow services for elder members of the Saginaw Chippewa Indian Tribe during the winter months. Hours vary from 16 to 20 hours per week until grant ends March 31, 2026. Service area is Isabella County to 5 to 10 elder homes. Grant provided by Title VI: Older Americans Act.

## **Qualification Requirements:**

- High School Diploma or GED
- Must be 18 years of age
- Work experience with older adults
- Must be able to effectively communicate
- Must have a valid Michigan Driver's License
- Must provide proof of liability insurance
- Must be able to pass background check to meet the employment eligibility requirements as they pertain to the position
- Must be able to obtain HIPAA certification within 7 days from date of hire
- Native American preference shall apply to all positions

## **Submission of Qualifications**

**Interested parties are invited to submit three copied Statement of Qualifications (SOQ) to:**

Andahwod CCC & ES  
Attention: Sheligh Jackson, Elder's Advocate  
SHJackson@sagchip.org  
2910 S Leaton Road  
Mt Pleasant, MI 48858

## **The SOQ should include the following:**

1. Individual Profile and contact information
2. Relevant experience and qualifications
3. Copies of relevant certifications, accreditations, diploma and copy of driver's license
4. Available hours of work and minimum asking rate of pay

## **Deadline for Submittal**

The requested State of Qualifications must be received by Andahwod CCC & ES beginning **8 a.m. Oct. 1, 2025** until no later than **5 p.m. Eastern Time, on Monday, Dec. 3, 2025**. Submission received after this date may not be considered.



**Saginaw Chippewa Indian Tribe of Michigan**

*"Working Together for Our Future"*

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