



## SCIT HOUSING ADVISORY COMMITTEE

### Meeting Minutes 11/13/2019

#### **Members Present:**

Dayna Johansen  
Fanella Poola  
Zachary Gauger  
Dany Sineway  
Vickie Camp

#### **Staff Present:**

Rosalie Maloney, Housing Manager  
Andrew Wagner, Administrative Assistant II  
Kathy Lett, Occupancy Specialist  
Deb Showalter, Land Title realty Specialist  
James Neff, Maintenance Supervisor  
Dominick Shaffer, Maintenance  
Jerry Callaway, Maintenance  
Jeremy Pumford, Maintenance

**Called to Order:** at 5:26 p.m. by Dayna Johansen

#### **Roll Call:**

- Dayna Johansen – Present
- Fanella – Present
- Zach – Present
- Dany Sineway – Present
- Vicki Camp – Present

#### **Moment of Silence:**

#### **Agenda:**

1. On a motion duly made by Dany Sineway, seconded by Fanella Poola it was moved to approve the agenda. 5 for, motion carried.

#### **Approval of Meeting Minutes:**

1. On a motion duly made by Dayna Johansen, seconded by Zack Gauger it was moved to approve the October 9, 2019 meeting minutes. 5 for, motion carried.

#### **Old Business:**

1. Code of Ethics for the Advisory Committee. Rose asked if there were any questions on any of the items contained in the code of conduct. Zack mentioned the code was straightforward and easy to follow. The Manager said the AC represents the Tribe and as representatives we all must take care to conduct ourselves professionally and ethically. Rose said the most serious aspect of the code is confidentiality. The department is looking for a trainer or a training program around the responsibilities of confidentiality for the AC and for the staff. Information will be provided at a later date. Rose collected all the signed acknowledgment forms from the AC members. The forms will be held in the department in the file cabinet located in the file room designated as the place to secure all the meeting materials and items pertinent to the AC.

### **New Business:**

1. Photographs with Niibing Giizis and meet the Housing Staff:
  - Marcella Hadden was preset to photograph members of the AC for publication in the Tribal newspaper and for the Housing portion of the SCIT website.
  - Introductions: The all the MP Housing staff were present in order to meet the AC members in person and to give a brief introduction. The employee with the greatest longevity is Jeremy Pumford 26 years and the most recent employee is Jerry Calloway with 1½ months longevity. Danielle Sineway commended the maintenance crew on their quick response to maintenance calls saying, "Thank you for everything you do. Nice to know you are there for us."
2. Review Observer newspaper article:
  - AC members reviewed the article; consensus to approve. Dany would like to add some additional information to her bio and will provide Andrew those details by Friday the 15<sup>th</sup> which is the cut off for the *Tribal Observer*.
3. Christmas Outreach:
  - ACFS Angel Tree, the U.S. Marines Toys for Tots campaign and Andahwod's Adopt an Elder program were discussed.
  - Housing will send the Angel Tree and the Toys for Tots information to all eligible tenant households so they can register to participate.
  - Rose will contact the TFT volunteer registration to see if the AC can get a 12-3 pm shift on Thursday Dec. 19<sup>th</sup> for toy sort at Finch Fieldhouse. Rose will also ask Tribal Council if the AC can use administrative leave for this. There are some free things one can get when donating a new unwrapped toy such as free pop or popcorn at Celebration Cinema. Dayna mentioned another freebie and will send that information when she can find it.
  - Fanella mentioned adopting an elder for Christmas she saw in the SCIT email. Rose will contact Andahwod to request an elder to sponsor for Christmas. The AC will need to collect funds, shop for and then wrap the items by the deadline. Information will come to the AC via the group email.
4. Department Christmas:
  - The party will be held the Friday before the break. Rose will order a meal and there will be a gift exchange for those that want to participate (\$15-\$20 spending limit).
5. Tenant/Visitor parking policy:
  - This item was **tabled** for another meeting due to time constraints.
6. Training Opportunities:
  - Review of the 2019 training offerings provided by the NAIHC. The 2020 training schedule hasn't been published but it's possible some AC members could participate in those along with staff.
  - Rose also explained that ONAP provides technical assistance and training to Tribes and Rose has scheduled one for the next meeting.
  - The Tribe's HTW program is able to provide free training on using NARCAN and can provide a free dose. This training has also been scheduled for the next AC meeting.

### **Reports/Correspondence:**

- None

**Announcements:**

- Tribal Observer deadline is November 15<sup>th</sup>.
- “NAHASDA Essentials” training provided by K. Fitzgibbons will be held at the December meeting.
- NARCAN training provided by Healing to Wellness will be held at the Dec. meeting.
- Housing Department Christmas is Friday December 20<sup>th</sup> at 1:00 pm.

**Adjournment:** On a motion duly made by Zach Gauger, seconded by Fanella Poola it was moved to adjourn. 4 for, motion carried. Meeting adjourned at 6:20 p.m.

**Next Meeting:** Wednesday December 11, 2019 at 1:00 p.m.