

**SCTC Board of Regents
Regular Meeting
September 20, 2006
11:00 am – 4:00 pm**

MINUTES

Executive Session: Board of Regents met with the Self-Study Committee

Call to Order: Chairperson Johnson called the meeting to order at 1:08 pm

Roll Call: Chairperson Johnson did a roll call

Members Present

Paul Johnson, Chairperson
Harold Gould, Vice Chairperson, in at 12:47 pm
Donna Budnick, Treasurer
Angela Osterman, Secretary
David Charles, Member
Damian Fisher, Member
President Radell, *ex-officio*

Members Absent

None

Staff Present

None for Regular Session

Community Present

Joseph Sowmick, PR Director

Approval of Agenda: Additions to the Agenda included: New Business: C. Retreat

MOTION: Regent Charles moved to accept the agenda and to include the additions stated above

SECOND: Regent Budnick seconded the motion

OUTCOME: The motion was agreed to unanimously

Approval of Minutes: Minutes 8/16/06

MOTION: Regent Osterman moved to accept the 8/16/06 Minutes

SECOND: Regent Gould seconded the motion

OUTCOME: The motion was agreed to unanimously

Minutes for 3/15/05 and 4/19/06 were unavailable for this meeting

Tabled for next meeting

Tribal and Public Communication:

Verbal Communications: Tribal PR Joseph Sowmick visited with the Board to discuss a possible internship relationship between the Tribal College and Public Relations. The intern writes articles for the Tribal Observer, and be paid by the PR supplemental budget. Regent Budnick would like to see a policy in place as well as parameters. Regent Fisher stated that faculty should oversee the interns work.

MOTION: Regent Budnick moved to support the development and relationship between the Tribal College and Public Relations to include an internship program; and President Radell will request the faculty, who oversees the intern, to write up a policy governing the internship and standards of publication.

SECOND: Regent Fisher seconded the motion

OUTCOME: The motion was agreed to unanimously

Written Communications: Minutes presented by Joseph Sowmick, Public Relations Department, and consist of a meeting between Tribal Council and Public Relations on August 23, 2006

President's Reports:

Regent Chairperson Johnson asked President Radell to reformat her Reports based on the strategic plan – goals and objective, and budget. Then, President Radell will have a template for the staff to use when they do their reporting. Regent Budnick requests President Radell to put her ideas of communication with staff into PACE.

Discussion on collaboration with other Colleges/Universities. Regent Fisher suggested that President Radell walk students to the other colleges and give them direction. Regent Budnick suggested that a Native recruiter should come to our campus to recruit our students, possibly at Orientation.

Regent Chairperson Johnson stated that President Radell's grants update is on track but need to look into other funding options. Research organizations that fund things that we do and look at what our needs are to determine what grants apply to the College.

Personnel Policy needs Tribal Council approval. The Board of Regents meets with Richard Feeley, Tribal Legal Department, on October 4, 2006. Regent Chairperson Johnson stated that after the meeting with Richard Feeley, a motion will go to Tribal College for approval. The Personnel Policy Manual will be presented to Tribal Council at the November Meeting. It does not become effective until Tribal Council approves it.

Motion tabled for next meeting

Regent Chairperson Johnson stated that there should be a monthly meeting with Tribal Council with the President and Chair or President and Vice Chair present.

MOTION: Regent Budnick moved that the Tribal College needs to reestablish attending monthly meetings with Tribal Council and President to be accompanied by 1st the Chair, 2nd the Vice Chair, or 3rd other Board members.

SECOND: Regent Charles seconded the motion
OUTCOME: The motion was agreed to unanimously

Financials: President Radell stated that the August 2006 numbers were wrong and need to be changed. President Radell will send the Board the August Financial. Regent Fisher asked if the college has moved forward to do internal accounting. President Radell stated that the Finance Committee will oversee it. Regent Osterman suggested that President Radell speak with Bruce Smelser, Accounting Manager, to help set up a possible spreadsheet. Regent Fisher stated that he would like something in place October 1, 2006

The Finance Committee is looking at how to spend the BIA monies left over.

Regent Chairperson Johnson requests that President Radell to break out the Consultant line by contract – pay, etc. And, do the same for Salaries. Who's being paid out of what line?

Regent Chairperson Johnson requests that whatever happens at the meeting between Tom Kequom and Cheryl Calhoun, then the information is to go to President Radell, then to the Board, and the Board will go to Council at the November meeting to discuss it.

MOTION: Regent Budnick moved to accept the President's Reports and request the format to be changed per Boards request
SECOND: Regent Gould seconded the motion
OUTCOME: The motion was agreed to unanimously

Staff Reports:

Dean's Report: None

Self Study: Discussed in Executive Session

Old Business:

SCTC longevity policy – Had to be called a merit bonus because the longevity policy only goes to ten years

Lab Renovation – Regent Chairperson Johnson will meet with Tom Kequom

New Business:

FY07 Budget – Tribal Supplement of \$605,000. Regent Budnick request that a policy be created that no travel out-of-state unless approved by the Board.

Retreat - Regent Budnick request that Laura Gregg be at the meeting so she can report back to the Self Study Committee

Adjournment

MOTION: Regent Osterman moved to adjourn the meeting
SECOND: Regent Charles seconded the motion

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OUTCOME: The motion was agreed to unanimously

The Regular Meeting was adjourned at 3:07 pm

Executed and acknowledged by the undersigned, being the Secretary of the SCTC Board of Regents

Angela Osterman
Saginaw Chippewa Tribal College

Date