

**SCTC Board of Regents
Regular Meeting
October 18, 2006
1:00 pm – 4:00 pm**

MINUTES

Call to Order: Chairperson Johnson called the meeting to order at 1:08 pm

Roll Call: Chairperson Johnson did a roll call

Members Present

Paul Johnson, Chairperson
Harold Gould, Vice Chairperson, in at 12:47 pm
Angela Osterman, Secretary
David Charles, Member
Damian Fisher, Member

Members Absent

Donna Budnick, Treasurer – AIHEC Meeting
President Radell, *ex-officio* – AIHEC Meeting

Staff Present

Carla Sineway – Dean of Instruction and Student Services
Laura Gregg

Approval of Agenda: Additions to the Agenda included: Adding the revised Nov. 16, 2006 and December 14, 2006 Minutes for approval, and New Business: C. BIA Funding

MOTION: Regent Fisher moved to accept the agenda and to include the additions stated above

SECOND: Regent Gould seconded the motion

OUTCOME: The motion was agreed to unanimously

Approval of Minutes: Minutes 9/20/06

MOTION: Regent Osterman moved to accept the 9/20/06 Minutes

SECOND: Regent Charles seconded the motion

OUTCOME: The motion was agreed to unanimously

Minutes: Revised 11/16/06 and 12/14/06

MOTION: Regent Osterman moved to accept the revised 11/16/06 and 12/14/06 Minutes

SECOND: Regent Gould seconded the motion

OUTCOME: The motion was agreed to unanimously, with Regent Fisher abstaining because he did not attend those meetings

Minutes for 3/15/05 and 4/19/06 were unavailable for this meeting
Tabled for next meeting

Tribal and Public Communication:

Verbal Communications: Regent Osterman stated that Joe Sowmick, PR Director, would like to see the Tribal Observer internship happen, especially since Tribal Council approved it by a motion

Regent Chairperson Johnson stated that he has heard positive comments by Tribal Council regarding a possible location for the Science lab. A few Council members have looked at the building. Cheryl Calhoun is waiting to hear from Tom Kequom in order to look at the building. The cost of renovations has not been identified.

Regent Chairperson Johnson stated that the event "In Our Mother's Voice" was attended by indigenous scholars from higher education. Theresa Jackson represented the college at the meeting, and she participated quite well. Joe Sowmick, PR Director, took pictures and interviewed people. Those involved with the event visited the Tribal College, went to dinner, and visited Ziibiwing. This was good exposure for the College

Regent Fisher stated that he was impressed to see that twenty students are attending the Statistics class

Written Communications: Regent Osterman gave the Board members a copy of the Internship Job Description and the motion of Tribal Council approval.

President's Reports:

The Board needs to talk with President Radell regarding the internship with the Tribal Observer. "Internship" may not be the correct language. It may need to be changed, for example: "Work-Study," which may make it easier to implement. Regent Fisher stated that the Board and/or Staff should be a part of the selection process. Regent Charles stated that we may be making it too difficult, and it may not necessarily need to be a credit-based internship. Regent Chairperson Johnson stated that the Board and Staff need to meet with Joe to discuss the policy, selection, and staff responsibility. Regent Fisher and Regent Gould agreed to represent the Board, and meet with Dean Sineway, President Radell, and Joe Sowmick as soon as possible. Regent Fisher would like us to shoot for January.

Dean Sineway stated that the PACE Committee created the Reporting Form, and she asked if this is what the Board was looking for. Regent Chairperson Johnson stated that he would like to see the activities listed under the checked item (Strategic Priorities) that they are directly related to. Regent Fisher suggested to possibly identifying the number of the Strategic Plan in order to keep it fresh in Staff's mind. Regent Charles and Regent Chairperson Johnson stated that that process may be too difficult. Also, Regent

Chairperson Johnson expressed his concerns about identifying the individual under "Obstacles"

BIA Endowment – This funding was not received in FY 06 due to paper work not being submitted within the timeframe set by the BIA. The amount of funding for FY 06 that SCTC would have received is not known, however any funds received would have had to be matched by 50% of the amount awarded by SCTC. In FY 05, the amount was approximately \$52,000, with SCTC matching approximately \$26,000.

BIA Carryover – There is a carryover of \$18,773 from FY 05 that was discovered by the finance committee and the SCIT Accounting staff. This money is being carried over into FY 07 along with any other BIA carry over that SCTC may have. Also, the finance committee identified funds that were part of the FY 05 SCIT block grant of \$54,748.88 that should have been rolled into FY 06. Accounting will be checking to see if those dollars are still available to be rolled into FY 07.

Due to the budget, Board of Regents will not receive stipends ~~XX STATEMENT~~ — DELETE THIS IN TODAY'S MINUTES

President's Reports tabled for discussion with President Radell

Staff Reports:

Dean's Report: Dean Sineway is the CFO of the Finance Committee.

Adoption of PACE:

MOTION: Regent Osterman moved to approve PACE as presented

SECOND: Regent Fisher seconded the motion

OUTCOME: The motion was agreed to unanimously

Student Council Elections: Barb is certifying the Student Council Election as correct. President – Jacqueline Pego; Vice-President – Theresa Jackson; Secretary – Kathy Hart; Treasurer – Gilbert Hendrickson Jr; and Sergeant-At-Arms – Phill Medina

MOTION: Regent Gould moved to certify the Student Council Election

SECOND: Regent Osterman seconded the motion

OUTCOME: The motion was agreed to unanimously

Dean Sineway presented the American Indian Business Leaders and Student Councils fundraising activities for FY07, and asked the Board to approve the Resolution and Motion asking Tribal Council to exempt them from the SCIT Sales Tax

MOTION: Regent Charles moved to accept the Resolution and Motion to be presented to Tribal Council for approval

SECOND: Regent Fisher seconded the motion

OUTCOME: The motion was agreed to unanimously, with Regent Osterman abstaining due to a conflict of interest

Instructor Evaluations were conducted on the Instructors and Adjunct faculty based on them being "on-time." There were a series of eighteen questions and 3,837 respondents stated that their Instructor was always on time

Self Study Update – Given by Laura Gregg. She stated that the Self Study Committee will make it through Chapter 5 today and should be finished Friday. She stated that the Finance Committee has been very beneficial to the process and obtaining the information that the Self Study lacked. Chapters 5 and 2 were the most critical and should be accurate after the Finance Committee meets with Accounting. The Board has already been given Chapters 1 and 3. The Board will be ready to approve the Self Study Report at the Nov. 15 Regular Board Meeting. In regards to the Faculty Handbook and Human Resource Manual, the Board is waiting for Legal and then Tribal Council for approval. The site visit by the HLC team is Easter Monday. Regent Chairperson Johnson requested to get the cost of the opening dinner and Laura will email it to him. Laura stated that she needs an updated Resume from the Board. Lastly, the Self Study Retreat will be held at the College.

Dean Sineway requested that the Board recognize the Finance Committee, and Regent Chairperson Johnson stated that the Board is aware of the Finance Committee, and President Radell can run the College by committees if she wishes.

Old Business:

Revision of PACE as requested – *Motion previously made*

Minutes to be revised – *Motion previously made*

New Business:

A. Technology Report - attached

B. Finance Committee Report - *Some discussion earlier*

C. BIA – *Discussed earlier*

Adjournment

MOTION: Regent Charles moved to adjourn the meeting

SECOND: Regent Gould seconded the motion

OUTCOME: The motion was agreed to unanimously

The Regular Meeting was adjourned at 2:48 pm

Minutes: October 18, 2006

Executed and acknowledged by the undersigned, being the Secretary of the SCTC Board of Regents

Angela Osterman
Saginaw Chippewa Tribal College

Date