

**SCTC Board of Regents  
Regular Meeting  
November 15, 2006  
11:00 am – 4:00 pm**

**MINUTES**

**Executive Session**

**Call to Order:** Chairperson Johnson called the meeting to order at 1:09 pm

**Roll Call:** Chairperson Johnson did roll call

**Members Present**

Paul Johnson, Chairperson  
Donna Budnick, Treasurer  
Angela Osterman, Secretary  
David Charles, Member  
Damian Fisher, Member  
President Radell, *ex-officio*

**Members Absent**

Harold Gould, Vice Chairperson

**Staff Present**

Carla Sineway, Dean of Instruction and Student Services  
Laura Gregg, Self Study Coordinator  
Barbara Brown, Learning Resource Manager/Student Council Advisor

**Others Present**

Jackie Pego – President of Student Council  
Amy Shawboose - Student  
Sarah Helm - Student

**Approval of Agenda:** Additions to the Agenda included: New Business: C. Board Stipends

**MOTION:** Regent Budnick moved to accept the agenda and to include the additions stated above

**SECOND:** Regent Osterman seconded the motion

**OUTCOME:** The motion was agreed to unanimously

**Approval of Minutes:** Minutes 10/18/06 with a deletion of board stipends

**MOTION:** Regent Osterman moved to accept the 10/18/06 Minutes

**SECOND:** Regent Charles seconded the motion

**OUTCOME:** The motion was agreed to unanimously

Minutes for 3/15/05 and 4/19/06 were unavailable for this meeting  
*Tabled for next meeting*

**Tribal and Public Communication:**

**Verbal Communications:**

Jackie Pego – President of Student Council stated that the Student Council will discuss Section 3. 1. of the Student Council By-Laws at the next Student Council Meeting. Regent Chairperson Johnson stated that the Board of Regents will look at any recommendations from Student Council.

Amy Shawboose, a SCTC student had an incident with some administrative personnel. The Board recognized that there isn't a policy or procedure in place for student grievances against faculty and administrative personnel. The Board thanked her for coming to the Board to express her concerns, and the Board directed her to set up an appointment with President Radell to find some type of resolution.

Sarah Helm had a concern about the Learning Resource Center. Regent Budnick suggested that the College should consider a possible survey to find out what the needs of the students are, and what can be done to meet those needs. The Board recognized that there needs to be a policy and procedure for the Resource Center.

**Written Communications:** President Radell presented a Certificate that the college received from MSU for SCTC's involvement in Michigan Indian Day. The college provided freebies.

**President's Reports:**

The President provided the Board with a monthly update. It is recognized that there is \$92,000 in the budget for renovations of a possible building for the Science lab. Regent Chairperson Johnson asked President Radell about the American Indian College Fund, and why we did not get an invitation. He asked President Radell to get a hold of Rick and ask why we were never asked to buy a table. President Radell stated that we received the invitation only a week before the event, which made it difficult to make travel arrangements.

Pace Report – The next meeting is the 1<sup>st</sup> Monday of December. The revision will get back to the Board. Regent Budnick requested a timeline, and Laura Gregg will put it together.

**Staff Reports:**

**Dean's Report:**

Dean Sineway presented a combined report to include the Dean's Report and the Finance Committee Report. Regent Budnick requested that Minutes of the committees be attached to the report. Dean Sineway stated that the membership fees will be paid after the site visit in order to make sure that the college is accredited. Dean Sineway stated

that the student groups are being aggressive and moving forward. A new student group called STEM was formed and includes students from Math and Science. Dean Sineway stated that staff is aware that salaries are where they are at. The BIA Budget has not been resolved and the college is operating under a continuing resolution, which puts the BIA budget short about \$40,000. But, Dean Sineway stated that there is about \$20,000-\$25,000 of revenue that will be carried-over which will close the gap and puts the college in a better place.

**Self Study Update** – Given by Laura Gregg. Laura stated that the Self Study team has been working extremely hard to get the report done. They even worked over the Veteran's holiday. It is completed except the last chapter, Chapter 9, but should be completed soon; and then it will be emailed to the Board. The next meeting to complete Chapter 9 is Monday. Amanda is checking into the cost of the site visit dinner. The Board needs to provide their resumes or curriculum vitae as soon as possible. Regent Chairperson Johnson stated that the goal is to get the Human Resource Manual to Council in December. Regent Budnick thanked Laura Gregg and the Self Study team for their hard work and dedication. And, she stated that the Self Study report looks great and the staff needs to be proud of it. There were no updates to the Self-Study calendar.

Cheryl Calhoun's report was attached and Regent Chairperson Johnson stated that he will take Cheryl's report to Tom Kequom to create a strategy for the possible Science Lab building.

Katy denHeeten's Report was attached

**Old Business:**

**Review & Clarify Student Council By-Laws** – Student Council will meet to discuss  
*Tabled*

**Sign contract for Cheryl Calhoun – Equity III**

**MOTION:** Based on a recommendation from President Radell, Regent Budnick moved to accept the contract for 6 months.

**SECOND:** Regent Fisher seconded the motion

**OUTCOME:** The motion was agreed to unanimously

**New Business:**

**A. Finance Committee Report** – *Discussed earlier*

**B. PACE Committee Report** – *Discussed earlier*

**C. Board Stipends**

**MOTION:** Regent Budnick moved to suspend Board stipends for FY07

**SECOND:** Regent Osterman seconded the motion

**OUTCOME:** The motion was agreed to unanimously, with Regent Fisher opposing

**Remarks:**

Regent Osterman asked the other Regents if someone would like to take over the Secretary position on the Board. Regent Fisher accepted starting at the December meeting.

**Adjournment**

**MOTION:** Regent Charles moved to adjourn the meeting

**SECOND:** Regent Osterman seconded the motion

**OUTCOME:** The motion was agreed to unanimously

**The Regular Meeting was adjourned at 2:54 pm**

Executed and acknowledged by the undersigned, being the Secretary of the SCTC Board of Regents

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Angela Osterman  
Saginaw Chippewa Tribal College

Date