

**SCTC Board of Regents
Annual Public Meeting
June 20, 2006
11:00 am – 4:00 pm**

MINUTES

Executive Session: Board will review the Human Resource draft, to include staff comments, and will schedule a meeting on July 12th from 10 am to 12 pm for Board approval. Then, the final copy will go to Tribal Council for recommendations. The Board will send comments to Regent Fisher for final draft. Longevity was discussed and will be included in the final draft of the Human Resource Manual. The Board will pass this by a possible Resolution. Regent Fisher will work on this process as well

Call to Order: Chairperson Johnson called the meeting to order at 2:14 pm

Roll Call: Chairperson Johnson did a roll call

Members Present

Paul Johnson, Chairperson
Angela Osterman, Secretary
David Charles, Member
Damian Fisher, Member
President Radell, *ex-officio*

Members Absent

Harold Gould, Vice Chairperson
Donna Budnick, Treasurer

Staff Present

Laura Gregg

Approval of Agenda: Additions to the Agenda included: Approval of Minutes: June 14, 2006 Minutes; and New Business: C. Election of Officers.

MOTION: Regent Charles moved to accept the agenda and to include the additions stated above

SECOND: Regent Osterman seconded the motion

OUTCOME: The motion was agreed to unanimously

Approval of Minutes: Minutes 2/1/06, 2/15/06, and 2/28/06

MOTION: Regent Fisher moved to accept the 2/1/06, 2/15/06, and 2/28/06 Minutes

SECOND: Regent Osterman seconded the motion

OUTCOME: The motion was agreed to unanimously with Regent Charles abstaining on the 2/28/06 Minutes because of his absence at that meeting

Minutes for 3/15/05 and 4/19/06 were unavailable for this meeting

Tabled for next meeting

Minutes for 6/14/06 were missed and will be addressed at the next meeting

Tabled for next meeting

Tribal and Public Communication:

Verbal Communications: Tribal PR Joseph Sowmick visited with the Board

Written Communications: Memo from Tribal Administrator Dean Kent concerning the SCTC Charter and SCTC's relationship with the Tribe. The College cannot have complete separation from the tribe, but is able to have some independence

President's Reports:

Meetings: Assistant Pro-Vost Barbara Steidle agreed to look at the self study and HIC visit information and make recommendations to the Board and the self study team. Board had consensus to allow this. Fiscal Year 2007 Budget is due in August. The Board asked President Radell to create several scenarios for the budget review meeting with the Accountants, which will be a typical break-down of the block grant. The information should be presented to the Board before being turned in the Accounting. The scenarios will include looking at how many students are enrolled in order to get an actual cost per student based on overhead, direct, and indirect costs; figure out how many students are tribal and how many are non-tribal and take a good look at tuition fees; and to figure out how technical fees are calculated in order to have a clear representation. Also, once the college is accredited, there should be an anticipation of more students enrolling into the College. Therefore, a recruitment package should be created and aim efforts toward alternative high school students. This may direct the College into looking at Community Education as an objective. Lastly, Jackie Reger, Tribal Controller, of the Technology Enhancement Committee stated that they should not tell the College how to use its money

Library Enhancement Grant: President Radell stated that an agreement between the Tribe and Chippewa River has not been resolved. Regent Fisher suggested that President Radell contact Mary Pelcher in Education

MOTION: Regent Fisher moved to accept the President's Reports

SECOND: Regent Charles seconded the motion

OUTCOME: The motion was agreed to unanimously

Staff Reports:

Dean's Report: All reports given by staff should be consistent. Board requests that President Radell change the format to reflect the strategic plan. This format will be a standard form that relates to the self study, strategic plan, and accountability. President Radell will submit the standard form on June 30, 2006 to the Board. Regent Fisher stated that there should be a quantitative measure of reports. Regent Charles stated that it would be easy to set-up as an Access database. Regent Fisher stated that Dean Sineway has the right content, Tracy Reed has the right format, but it all has to tie to the strategic plan and self study

Self Study: The Board will read the rough draft of Chapter 6 and give feedback by July 19th. Chairperson Johnson stated that the responsibility of the Board is to approve the HR Manual in July, approve PACE in July, approve the Budget for submittal in July, approve rough draft of self study in November, and approve the final draft of self study after changes in December

Grants Report: President Radell stated that the Title III Strengthening Institutions Grant given by the Department of Education will not be submitted because she couldn't get it done in time due to other things going on, such as the self study and an illness she has had since April. Chairperson Johnson asked President Radell how much this grant was, and she stated that it was worth up to \$500,000

MOTION: Regent Fisher moved to approve the Staff Reports

SECOND: Regent Osterman seconded the motion

OUTCOME: The motion was agreed to unanimously

Old Business:

PACE: President Radell will have the revision done June 30, 2006 for Board review

HR Manual: Board will review and approve July 12, 2006 at a meeting from 10:00 am to 12:00 pm

New Business:

A. Formally approve revisions to SCTC's Financial Aid Office Policies & Procedures. Chairperson Johnson asked for a copy of the abstract report and an indication of where changes were made.

Tabled to next meeting on July 12, 2006 due to the Board not having the original

B. Discussion of compensating faculty for summer work on self-study. Board asked President Radell to give more information, such as full time staff, full time faculty, and adjunct faculty who worked on the self study. The Board is willing to discuss it, but would like President Radell to make a recommendation to the Board as well as justification

C. Election of Officers

Tabled to next full Board meeting

Adjournment

MOTION: Regent Osterman moved to adjourn the meeting

SECOND: Regent Charles seconded the motion

OUTCOME: The motion was agreed to unanimously

The Annual Meeting was adjourned at 4:03 pm

Minutes: June 20, 2006

Executed and acknowledged by the undersigned, being the Secretary of the SCTC Board of Regents

Angela Osterman
Saginaw Chippewa Tribal College

Date