

SCTC Board of Regents
Regular Session
December 14, 2005
11:00 am – 5:00 pm

MINUTES

Executive Session. Meeting with Human Resource Consultant

Call to Order. Board of Regents Chairperson Johnson called the Regular Session to order at 1:54 pm

Roll Call. Chairperson Johnson called the roll.

Members Present:

Paul Johnson, President
Harold Gould, Vice Chairperson, in at 2:00 pm
Donna Budnick, Treasurer
Angela Osterman, Secretary
David Charles
Karen Radell, Acting *ex officio*

Members Absent:

Damian Fisher

Staff and Faculty:

Carla Sineway – Dean of Instruction and Student Services
Laura Gregg

A QUORUM WAS ESTABLISHED

Approval of Agenda. Approval of Agenda for December 14, 2005, with moving “Old Business” up.

MOTION: Regent Budnick moved to approve the Agenda for December 14, 2005, with the change of moving “Old Business” up.

SECOND: Regent Osterman seconded the motion

OUTCOME: The motion was agreed to unanimously

Approval of minutes. December 14, 2005 Regular Meeting Minutes

MOTION: Regent Budnick moved to approve the November 16, 2005 Regular Meeting Minutes

SECOND: Regent Charles seconded the motion

OUTCOME: The motion was agreed to unanimously

Old Business. Wage Study/Market Study by Compensation. Board has agreed that there is no need for the Tribe's Human Resources. The Board has hired Susan Lorton, Human Resource Consultant, to do the Wage Study. Also, the Board asked Ms. Lorton to look into Insurance: such as long-term, short-term, health, and dental. The Board will approve the following in such order: Wage Scale will be approved on January 18, 2006 Board of Regents Regular Meeting, and Human Resource Manual will be approved on February 15, 2006 Board of Regents Regular Meeting. Chairperson Johnson would prefer that staff doesn't look at the Human Resource Manual until the Board approves it

Verbal Communications. None

Written Communications. None

Dean's Report. Dean Sineway stated that she is pulling together a summary and recommendations for the meeting in March. Vocational-technical is recognized as a priority that cannot be achieved at this time – it is still in the Strategic Plan, catalogues, and the Self-Study, but the timeliness have been pushed out.

Budget 05 Fourth Quarter review was done. \$54,748.88 of unused monies will roll-over to 2006

Board request that Dean Sineway create a Calendar for when the Board needs to meet and work on things

Saginaw Chippewa Adjunct Instructor Pay Schedule – Spring 2006 – Board request that President Radell send a copy to Susan Lorton, HR consultant, for the Wage Scale

Saginaw Chippewa Tribal College Articulation Agreements – LCC wants to be added. President Radell will be having a meeting with Alma College

MOTION: Regent Gould moved to approve the Dean's Report

SECOND: Regent Charles seconded the motion

OUTCOME: The motion was agreed to unanimously

President's Report. President's Activity Report – President Radell feels that the New President Seminar at Harvard July 14-19, 2006 is important and would like to attend

Tabled: Board needs more information

AIHEC will be having its Fall 2006 meeting at Grand Traverse, in Traverse City, in October. Board requests that President Radell find out the Grand Traverse rate and then contact the Soaring Eagle Resort to get a Tribal rate. Then, send a letter to AIHEC about visiting our tribe and stay at our resort. The following dates for the AIHEC meetings are as follows: February 12-16, 2006 in Washington D.C., in which there will be a chance to talk to Congressional Representatives; March 8-12, 2006 in Green Bay, Wisconsin; Summer will be a Strategic Planning meeting, in which President Radell feels may not be necessary to attend

President's Personnel Report and Financial Report were submitted. *Informational*
President Radell is working with Dean Sineway right now, but eventually will be on her own

MOTION: Regent Budnick moved to approve the President's Reports
SECOND: Regent Gould seconded the motion
OUTCOME: The motion was agreed to unanimously

Grants Update by Katy denHeeten. The CDC Honoring Our Health Diabetes Grant "Promoting Diabetes Awareness and Prevention through Education" end date has been extended until April 13, 2006

MOTION: Regent Osterman moved to approve the Grants Update
SECOND: Regent Charles seconded the motion
OUTCOME: The motion was agreed to unanimously

Self-Study Update, Laura Gregg. January 16, 2006 will begin the initial setting of calendar for rough drafts of Self-Study. Hope to have a full rough draft by March 2006. There was discussion of different types of recognition of students; such as an Honor Roll, Dean's List, and Alumni luncheon. Regent Budnick requests that past graduates be invited to graduation. Also, the college should start a "Wall of Graduation." Rich Morison, PR of CMU, asked if the college needs help. Request a possible meeting in January, where Chairperson Johnson would attend on behalf of the Board

CSREES consultant. Chairperson Johnson will sign

Skeleton Crew for December 27-29, 2005. Issue for President Radell

Endowment Fund – BIA. Chairperson Johnson will sign

Remarks. None

Miscellaneous Items. None

Adjournment of Regular Session.

MOTION: Regent Osterman moved to adjourn the Regular Session
SECOND: Regent Gould seconded the motion
OUTCOME: The motion was agreed to unanimously

THE MEETING WAS ADJOURNED AT 2:48 PM

Executed and acknowledged by the undersigned, being the Secretary of the SCTC Board of Regents


Angela Osterman, Secretary

10-18-06

Date