



7<sup>th</sup> Generation Elijah Elk Cultural Center  
7957 E. Remus Rd.  
Mt. Pleasant, MI 48858  
Phone: 989-775-4780 Fax: 989-775-4781

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## 7<sup>th</sup> Generation Ceremonial Building Rental Form

Today's Date: \_\_\_\_\_

\*\*\*\*\**Please fill out this form completely*\*\*\*\*\*

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone number: \_\_\_\_\_

Department: \_\_\_\_\_

Work Phone: \_\_\_\_\_

Date of event: \_\_\_\_\_

Time of event: \_\_\_\_\_

to \_\_\_\_\_

What type of Event? \_\_\_\_\_

Number of people expected: \_\_\_\_\_

**Tribal Member ID#** \_\_\_\_\_

*Please initial:*

\_\_\_\_\_ **There is a \$100 deposit to rent the ceremonial building; it is required when you turn in your application. This must be in the form of a personal check or money order. The deposit will be returned to you upon inspection of the ceremonial building after usage.**

\_\_\_\_\_ **There is a \$50 non-refundable fee to rent the ceremonial building; this is due 2 weeks before you are scheduled to rent the facility.**

*It is your responsibility to pick up the key the day before you rent the building. If you have questions please call the 7<sup>th</sup> Generation Administrative Assistant II @989-775-4780.*

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**You must initial that you understand these terms before you can utilize the 7<sup>th</sup> Generation Ceremonial Building:**

**I AGREE TO THESE TERMS:**

- \_\_\_\_\_ There is absolutely no alcohol or drug use in the 7<sup>th</sup> Generation Facility, or anywhere on premises.
- \_\_\_\_\_ Personal fundraising efforts by groups or individuals for political reasons are prohibited.
- \_\_\_\_\_ The deposit and rental fee are due upon turning in your application.
- \_\_\_\_\_ After the event, participants are responsible for proper clean-up of the area.
- \_\_\_\_\_ You must pull all trash bags from cans and throw into trash dumpster (located in front of greenhouse) after event.
- \_\_\_\_\_ You are responsible for sweeping and mopping ceremonial building after event.
- \_\_\_\_\_ You are responsible for cleaning up tables and counter tops, cleaning microwave and appliances, and for cleaning out refrigerators after event. 7<sup>th</sup> Gen facility will provide cleanser, towels, and sponges for this clean-up work.
- \_\_\_\_\_ You are responsible for table set up and taking down tables after event, and putting back into storage status.
- \_\_\_\_\_ **Do not** change the thermostat for the ceremonial building.
- \_\_\_\_\_ Before leaving the ceremonial building, you must: close all windows, unplug/turn off all appliances used and turn off lights.
- \_\_\_\_\_ In the event the ceremonial building needs cleaning or repairs, some or all of the deposit will be withheld. Neither payment nor retention of the security deposit shall be considered a settlement or waiver or any claim the Saginaw Chippewa IndianTribe may have against the renter for damage done to the building or property.
- \_\_\_\_\_ I understand that upon misuse of the facility or failure to adhere to any of these terms, the 7<sup>th</sup> Generation Department reserves the right to keep the renter's deposit monies.

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***Renter's Signature***

<b>Reviewed and approved by:</b>	
_____	
<b>Date deposit paid:</b> _____	<b>Date fee paid:</b> _____
<b>Deposit returned by:</b> _____	<b>Date deposit returned:</b> _____