



Per Capita Department  
7070 East Broadway  
Mt. Pleasant, MI 48858

Phone: 989.775.4139  
775.4064 or 775.4065  
Fax: 989.775.4075

## DIRECT DEPOSIT AUTHORIZATION

Please check one of the following:

\_\_\_\_\_ **First time applicant**                      \_\_\_\_\_ **Change or update current account**

\_\_\_\_\_ **Add an additional account**                      \_\_\_\_\_ **SECURE A MORTGAGE**  
(Required to keep active until mortgage is paid in full)

Name: \_\_\_\_\_

Member #: \_\_\_\_\_ SS #: \_\_\_\_\_

The Saginaw Chippewa Indian Tribe's Per Capita Department has my permission to send the amount(s) indicated below directly to my financial institution.

1. \_\_\_\_\_ Checking      \_\_\_\_\_ Savings      Account #: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank's Routing Number (a nine digit number): \_\_\_\_\_

Deposit (circle one): \$ \_\_\_\_\_ specific amount      \_\_\_\_\_ Remainder of check

2. \_\_\_\_\_ Checking      \_\_\_\_\_ Savings      Account #: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank's Routing Number (a nine digit number): \_\_\_\_\_

Deposit (circle one): \$ \_\_\_\_\_ specific amount      \_\_\_\_\_ Remainder of check

3. \_\_\_\_\_ Checking      \_\_\_\_\_ Savings      Account #: \_\_\_\_\_

Bank Name: \_\_\_\_\_

Bank's Routing Number (a nine digit number): \_\_\_\_\_

Deposit (circle one): \$ \_\_\_\_\_ specific amount      \_\_\_\_\_ Remainder of check

**IMPORTANT:** Direct Deposit takes at least two pay periods to go into effect from the time the Per Capita Department receives the form. Please be sure to fill out ALL information, as any incorrect or missing information can cause a delay in starting your direct deposit.

**\*\*\* NOTIFY THE PER CAPITA DEPARTMENT BEFORE YOU CLOSE YOUR ACCOUNT TO AVOID DELAYS IN RECEIVING YOUR FUNDS\*\*\***

Member Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Phone #: \_\_\_\_\_