



The Saginaw Chippewa Indian Tribe Of Michigan

7500 SOARING EAGLE BLVD.
TRIBAL ENROLLMENT OFFICE

MT. PLEASANT, MICHIGAN 48858

(989) 775-4050
FAX (989) 775-4094

FILE COPY REQUEST

*** Copy Fee- \$1.00 per page***

Payable via cash, cashier's check or money order.

Name:		Date of Birth:		
Membership Number:				
Name of Requestor:				
Address:		City	State	Zip Code
Telephone No. & Area Code:				
Please Check One: Pick-Up or Mail				
Please Check One: One-time Free Copy <input type="checkbox"/> Complete Copy \$1.00 per page <input type="checkbox"/> or <i>Specify:</i>				

According to Ord. 14, Sec 3 Sub sec c.2.f the following documents **must** accompany this request if you are requesting a file copy of a deceased individual:

1. Copy of Death Certificate and if you are "Spouse" you must submit your Marriage license
Or if you are "Child" you must submit your Birth Record

By signing below, I understand this file copy will be **delivered to me as indicated above within three (3) weeks** from the date the Enrollment Department received this form. Filing fee is to be paid prior to the delivery of copy.

THIS FORM MUST BE NOTARIZED

Signature _____ Dated _____

=====Notary Use Only=====

Sworn and Subscribed before me, _____, a Notary Public in and for the State of _____, County of _____, do hereby certify that _____ provided proper photo-identification that clearly identifies the person who executed the foregoing instrument as the above named person and said person acknowledged the execution of the foregoing instrument to be his/her act and deed. Subscribed and sworn to me this _____ day of _____, 20_____.

Notary Public
In and for the State of _____
County of _____
My commission Expires on _____

(Seal)

The undersigned hereby acknowledges receipt from the Tribal Clerk's Office of their **one time complete free file copy of their Enrollment file.**

_____ Date

_____ Signature

*February 14, 2019, Tribal Council approved acknowledgment signature and date for one time free file copy.
December 12, 2018, Tribal Council approved a one-time free copy of their own personal Enrollment file. November 3, 2010, Tribal Council approved a fee of one dollar per page for copies of Enrollment files.