

SCOPE OF SERVICES PROJECT MANAGEMENT

For Mt. Pleasant Indian Industrial Board School (MIIBS) Project

Initial Fact Finding - acquire and review all previous reports/studies, strategic plans, structural and environmental reports, community survey results, etc.

Draft and implement MIIBS community needs survey per strategic plan.

Prepare a report that offers direction and potential work plans to inform future property use and development.

Continue to review and implement strategic planning goals and objectives.

Provide quarterly updates to Tribal Council and Tribal Community.

Design and implement a funding and development plan - such as establishing a foundation and/or permanent endowment.

Identify, prepare and submit grants with the Grant Department including the administration of the award.

Maintain open lines of communication with City of Mt. Pleasant, State and Federal key officials in the maintenance and development of the former boarding school property.

Identify and inventory items in MIIBS building that need to be retained or auctioned including storage space.

Maintain relationships with Tribal Departments to secure and maintain MIIBS buildings/property.

Continue to provide guidance and assistance throughout the process to help ensure responsibilities and expectations of committee members.

Conceptualize future plans for what the MIIBS property will look like and its function – from survey results and/or community input.



Saginaw Chippewa Indian Tribe of Michigan
"Working Together for Our Future"

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