

# Niibing Enrichment Camp 2018



**NIIBING 2018 REGISTRATION PACKET**



## Niibing Enrichment Camp Enrollment Form

In order for your child to be considered eligible for attendance in the Niibing Enrichment Camp you must:

1. Complete all pages of the enrollment packet.
2. With the Enrollment packet, please provide the following information:
  - \$75/student payment in the form of cash or money order. Electronic payment is not available and personal checks will not be accepted. Must be paid before student starts.
  - The enrollment fee is non-refundable and will not be prorated based on student participation.
  - Tribal affiliation information:  
(a copy of tribal enrollment card or a letter from tribal enrollment, if the student is a descendent – a copy of the enrolled tribal member's card or letter of enrollment and birth certificate linking the student to the enrolled member of a federally recognized tribe).
3. Eligibility requires each student completed DK/Kindergarten THRU the completion 6<sup>th</sup> grade in the 2017-18 school year.
4. Enrollment packets and payment may be turned in at the K-12 Education Department between the hours of 8:00 a.m.-5:00 p.m. to either Tasha Jeffrey or Deb Smith.
5. The Camp begins Monday, June 25, 2018 and ends Thursday, August 2, 2018. No program July 2-5, 2018. **The camp will be held at SCA this year.**
6. **Deadline for registration is Thursday, May 3, 2018. No application will be accepted after the May 3, 2018 deadline. This allows staff to have everything prepared for the program.**
7. Morning/afternoon snack and lunch will be provided for each enrolled and accepted student in the Camp.
8. **There is a 10 student cap per grade level.**
9. Niibing Enrichment Camp will be following the same Anti-Bullying Policy that Saginaw Chippewa Academy has in place. Copy of the policy and rubric are included in this packet. Since Niibing is only a 5 week program some changes were made to the rubric.

## Niibing Enrichment Camp Enrollment Form

### Student Information:

Student's Name: \_\_\_\_\_

Student's Address: \_\_\_\_\_

Student's Phone: \_\_\_\_\_

Student Date of Birth: \_\_\_\_\_ Last Grade Completed: \_\_\_\_\_

### Parent/Guardian Information

Mother/Guardian: \_\_\_\_\_

Father/Guardian: \_\_\_\_\_

Address: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Email: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer: \_\_\_\_\_

Employer's Phone: \_\_\_\_\_

Employer's Phone: \_\_\_\_\_

Does the child live with both parents? Yes \_\_\_\_\_ No \_\_\_\_\_

***\*The Niibing Enrichment Camp needs court documentation in order to uphold custody information.***

***\*Student shirt size- Child: M L XL Adult: S M L XL (Circle size)***

### Tribal Affiliation Information:

Is the student a Saginaw Chippewa Indian Tribe member? Yes \_\_\_\_\_ No \_\_\_\_\_

Member # \_\_\_\_\_

Is the parent a Saginaw Chippewa Indian Tribe member? Yes \_\_\_\_\_ No \_\_\_\_\_

Parent Name: \_\_\_\_\_

Member # \_\_\_\_\_

Is the student a Saginaw Chippewa Indian Tribe descendant (other than 1<sup>st</sup> descendant) or a member/descendant of another tribe? Yes \_\_\_\_\_ No \_\_\_\_\_

***\*All Tribal Affiliation must be supported by legal documentation AND obtaining all documents are the sole responsibility of the individual registering for the Camp. Niibing Enrichment Staff will not be responsible for obtaining this information***

Student Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_

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## Medical Information:

### **Emergency Contact Information – Someone other than the child's Parent and/or Guardian**

Primary Emergency Contact Person: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_ Phone: \_\_\_\_\_

Secondary Emergency Contact Person: \_\_\_\_\_

Relationship to Child: \_\_\_\_\_ Phone: \_\_\_\_\_

### **Insurance Information**

Insurance Company: \_\_\_\_\_

Contract Number: \_\_\_\_\_

Subscriber Name: \_\_\_\_\_

Group Number: \_\_\_\_\_

### **Existing Medical Conditions**

\_\_\_\_\_ Wears Glasses      \_\_\_\_\_ Wears Contacts      \_\_\_\_\_ Prone to Headaches

\_\_\_\_\_ Diabetic      \_\_\_\_\_ Asthma      \_\_\_\_\_ Hearing Problems

\_\_\_\_\_ Nose Bleeds      \_\_\_\_\_ Epileptic      \_\_\_\_\_ Takes Medication

\_\_\_\_\_ Allergies      \_\_\_\_\_ Behavioral Disability      \_\_\_\_\_ Learning Disability

\_\_\_\_\_ Physical Disability      \_\_\_\_\_ Other Medical Condition

Please list any medications your child is currently taking: \_\_\_\_\_

\_\_\_\_\_

Please list any allergies your child has: \_\_\_\_\_

\_\_\_\_\_

Please explain any disability or other medical conditions your child has: \_\_\_\_\_

\_\_\_\_\_

Student Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_

# Niibing Enrichment Camp Enrollment Form

## Emergency Medical Authorization

Whenever my child is involved in a Niibing Enrichment Camp activity and I am unable (or otherwise unable) to provide medical authorization directly, I grant the Saginaw Chippewa Indian Tribe K-12 Education Department staff and its representatives the authority to act for me to provide any required consents and authorization for the delivery of emergent medical care to my child listed above. This may include, but is not limited to, care decisions, diagnoses, and treatment, including surgical intervention, if necessary, on behalf of my minor child. The Saginaw Chippewa Indian Tribe K-12 Education Department staff and its representatives have my permission to do all other necessary things as I might or could do to provide for my child's health and safety if I am not able to be present. This authorization is valid for the duration of the 2018 Niibing Enrichment Camp or until such time as I withdraw the authorization through written notice.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Travel Permission Authorization

I hereby give my permission for my child to attend and participate in any and all field trips during the Niibing Enrichment Camp. The Saginaw Chippewa Indian Tribe K-12 Education Department staff and its representatives have my permission to seek medical attention for my child in the event of an emergency that may occur during a field trip in accordance with the Emergency Medical Authorization permit I have signed above. I waive any rights I may have against the Saginaw Chippewa Indian Tribe of Michigan for damages or injury sustained by my minor child through participation in Niibing Enrichment Camp activities, field trips, or events. The authorization is valid for the duration of the 2018 Niibing Enrichment Camp or until such time as I withdraw the authorization through written notice.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Photo Release Authorization

I give the Saginaw Chippewa Indian Tribe of Michigan permission to use photographs of my child, taken during Niibing Enrichment Camp activities, field trips, and events. These photos will only be used internally and for historical record. I also understand that all photos will be available for review if I should request to do so. I also give my permission for photographs of my child to be used for publicity purposes on the Saginaw Chippewa Tribe of Michigan website, in brochures, or other means of publicity. I understand that my child will not be identified by name when photos are used for publicity purposes.

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## Information Consent

My signature below verifies that I have read and agree to the Niibing Enrichment Camp Behavior Guidelines, as well as the Niibing Enrichment Camp Enrollment Packet. With my signature, I give permission for my child to be held responsible to these behavior guidelines and disciplinary procedures by the Saginaw Chippewa Indian Tribe K-12 Education Department.

Student Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Parent/Guardian Signature: \_\_\_\_\_

Date: \_\_\_\_\_

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**Behavior Guidelines**

Students are expected to incorporate the 7 Grandfather Teachings of Wisdom, Respect, Humility, Truth, Honesty, Love, and Bravery in their daily lives. The staff of the Niibing Enrichment Camp also feels it is their responsibility to model this for their students.

Keeping these ideals in mind, the following behavior plan will be implemented should an infraction occur...

**Step 1:** Behavior Redirection: Depending on the severity of the behavior, the staff member involved will redirect the student to the task at hand.

**Step 2:** Verbal Reminder: The staff member involved will gently remind the student of the task for which they are responsible.

**Step 3:** 1 on 1 Conference: The staff member involved will make time to speak with the student 1 on 1 and come up with a workable solution to change the behavior.

**Step 4:** Phone Call to Parent/Guardian: The student will be responsible for calling and speaking with their parent/guardian to discuss the behavior at which point, the parent/guardian will be made aware of the next step.

**Step 5:** Student will be sent home with a behavior planning sheet which must be completed and signed by parent/guardian before student will be readmitted into the Camp. Depending on the time of day of which the student is sent home, it may or may not be counted toward attendance.

The staff of the Niibing Enrichment Camp keeps student safety a priority. If the severity of behaviors or actions deem necessary, your child will be dismissed from the Camp.

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### Head Lice

Any student with **live lice or nits within one quarter inch of the scalp** will be send home. Parents will be notified immediately and will need to pick their child up. Immediate treatment at home is advised. The student will be readmitted to Niibing Camp after treatment and examination at Nimkee or another clinic. If, upon examination, the clinic personnel find no live lice on the child, the child may reenter the Camp.

Any student with **nits farther than one quarter inch from scalp** will be allowed to stay in Camp.

### Student Use of Cell Phones

Parents often provide cell phones for safety reasons. Cell phones must be stored in a backpack or bag and kept in the student's locker. During the Camp, the cell phone should not be seen or heard. Cell phones must be turned off at all times. **The Niibing Camp will not be responsible for lost or stolen cell phones.**

### Attendance

- Camp is Monday-Thursday from 8:00 a.m.-5:00 p.m.
- Parents/Guardians are expected to drop off and sign-in their student no earlier than 7:45 a.m.
- Parents/Guardian are required to pick up and sign out their student no later than 5:15 p.m. or a \$10 fee will be charged. After 5:30 p.m. Tribal Police will be contacted.
- Students are required to participate in the Camp the whole day. (Monday-Thursday)

### Survey

Your child will be invited to participate in a survey at the end of the Niibing Enrichment Camp to assist us in developing the summer Camp for next year. In order for your child to participate in the survey, we must receive your signed consent. There will be no actions against you or your child if your child does not participate. You may contact Deb Smith to see the survey your child is invited to complete.

- ☐ Yes, my child may participate in the survey.
- ☐ No, my child may not participate in the survey.

Parent/Guardian

Signature\_\_\_\_\_ Date:\_\_\_\_\_

## Niibing Enrichment Camp Enrollment Form

Schedule	Monday	Tuesday	Wednesday	Thursday
<b>Week 1- June 25- June 28</b>	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Culture/Workshops	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Field Trip	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Culture/Workshop	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Field Trip
<b>Week 2- July 9-12</b>	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Culture/Workshops	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Field Trip	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Culture/Workshops	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Field Trip
<b>Week 3- July 16- 19</b>	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Culture/Workshops	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Field Trip	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Culture/Workshop	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Field Trip
<b>Week 4- July 23- 26</b>	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Culture/Workshops	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Field Trip	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Culture/Workshop	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Field Trip
<b>Week 5- July 30 August 2</b>	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Culture/Workshops	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Field Trip	<b>8:00-12:00 Hands on Learning</b> 1:00-5:00 Culture/Workshop	Last day- Lansing Splash Park

- Morning snack 8:00am-8:15am
- Morning break 9:30am-9:50am
- Lunch/break 12:00pm-1:00pm
- Afternoon break 2:20pm-2:40pm

**\*Calendar of afternoon activities will be mailed to all registered students by June 8, 2018.**  
**Some program/activities we are working on for the afternoons- Dr. Slime, Jump Station, Roller-skating, Chippewa Nature Center, movies, Lansing Splash park, Animal Magic, Children Museum, and many more.**



## **Niibing Enrichment Camp Enrollment Form**

### **Model Anti-Bullying Policy (Niibing will follow SCA Bullying Policy)**

The Saginaw Chippewa Academy recognizes that a school that is physically and emotionally safe and secure for all students, promotes good citizenship, increases student attendance and engagement, and supports academic achievement. To protect the rights of all students and groups for a safe and secure learning environment, Education Administration prohibits acts of bullying, harassment, and other forms of aggression and violence. Bullying or harassment, like other forms of aggressive and violent behaviors, interferes with both a school's ability to educate its students and a student's ability to learn. All administrators, faculty, staff, parents, volunteers, and students are expected to refuse to tolerate bullying and harassment and to demonstrate behavior that is respectful and civil. It is especially important for adults to model these behaviors (even when disciplining) in order to provide positive examples for student behavior.

"Bullying" or "harassment" is any gesture or written, verbal, graphic, or physical act (including electronically transmitted acts – i.e., cyber bullying, through the use of internet, cell phone, personal digital assistant (pda), computer, or wireless handheld device, currently in use or later developed and used by students) that is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, threatening, or otherwise likely to evoke fear of physical harm or emotional distress and may be motivated either by bias or prejudice based upon any actual or perceived characteristic, such as race, color, religion, ancestry, national origin, gender, sexual orientation, gender identity or expression; or a mental, physical, or sensory disability or impairment; or by any other distinguishing characteristic, or is based upon association with another person who has or is perceived to have any distinguishing characteristic. Bullying and harassment also include forms of retaliation against individuals who report or cooperate in an investigation under this policy. Such behaviors are considered to be bullying or harassment whether they take place on or off school property, at any school-sponsored function, or in a school vehicle or at any time or place where a child's imminent safety or overall well-being may be at issue.

**"Bullying" is conduct that meets all of the following criteria:**

- is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, threatening or otherwise likely to evoke fear of physical harm or emotional distress;
- Is directed at one or more pupils;
- Is conveyed through physical, verbal, technological, or emotional means; substantially interferes with educational opportunities, benefits, or programs of one or more pupils;
- adversely affects the ability of a pupil to participate in or benefit from the school district's or public school's educational programs or activities by placing the pupil in reasonable fear of physical harm or by causing emotional distress; and,
- Is based on a pupil's actual or perceived distinguishing characteristic (see above), or is based on association with another person who has or is perceived to have any of these characteristics.

**"Harassment" is conduct that meets all of the following criteria:**

- is reasonably perceived as being dehumanizing, intimidating, hostile, humiliating, threatening, or otherwise likely to evoke fear of physical harm or emotional distress;
- Is directed at one or more pupils;
- Is conveyed through physical, verbal, technological or emotional means;
- Substantially interferes with educational opportunities, benefits, or programs of one or more pupils;
- adversely affects the ability of a pupil to participate in or benefit from the school district's or public school's educational programs or activities because the conduct, as reasonably perceived by the pupil, is so severe, pervasive, and objectively offensive as to have this effect; and,
- is based on a pupil's actual or perceived distinguishing characteristic (see above), or is based on an association with another person who has or is perceived to have any of these characteristics.

The scope of this policy includes the prohibition of every form of bullying, harassment, and cyber bullying/harassment, whether in the classroom, on school premises, immediately adjacent to school premises, when a student is traveling to or from school (portal to portal), or at a school-sponsored event, whether or not held on school premises. Bullying or harassment, including cyber bullying/ harassment, that is not initiated at a location defined above is covered by this policy if the incident results in a potentially material or substantial

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disruption of the school learning environment for one or more students and/or the orderly day-to-day operations of any school or school program.

The Saginaw Chippewa Academy expects students to conduct themselves in a manner in keeping with their levels of development, maturity, and demonstrated capabilities with a proper regard for the rights and welfare of other students, school staff, volunteers, and contractors.

The Saginaw Chippewa Academy believes that a comprehensive health education curriculum, within a coordinated school health framework, helps students attain knowledge and skills vital to school success, a productive workforce and good citizenship. Critical skills include anticipating consequences of choices, making informed decisions, communicating effectively, resolving conflicts, and developing cultural competency.

The Saginaw Chippewa Academy recognizes that in order to have the maximum impact, it is critical to provide a minimum of annual training for school employees and volunteers who have significant contact with pupils on school policies and procedures regarding bullying and harassment. Training will provide school employees with a clear understanding of their roles and responsibilities and the necessary skills to fulfill them.

The Saginaw Chippewa Academy believes that standards for student behavior must be set through interaction among the students, parents and guardians, staff, and community members of the school district, producing an atmosphere that encourages students to grow in self-discipline and their ability to respect the rights of others. The development of this atmosphere requires respect for self and others, as well as for district and community property on the part of students, staff, parents, and community members.

The Saginaw Chippewa Academy believes that the best discipline for aggressive behavior is designed to (1) support students in taking responsibility for their actions, (2) develop empathy, and (3) teach alternative ways to achieve the goals and solve problems that motivated the aggressive behavior. Staff members who interact with students shall apply best practices designed to prevent discipline problems and encourage students' abilities to develop self-discipline and make better choices in the future.

Since bystander support of bullying and harassment can encourage these behaviors, the district prohibits both active and passive support for acts of harassment or bullying. The staff should encourage students not to be part of the problem; not to pass on the rumor or derogatory message; to walk away from these acts when they see them; to constructively attempt to stop them; to report them to the designated authority; and to reach out in friendship to the target. Periodic classroom meetings should be conducted to teach bystanders how and when to respond to bullying and harassment incidents. Informal classroom discussions and activities designed to provide awareness and increase student connectedness promote a positive shift in peer norms that will support empowered bystanders. When bystanders do report or cooperate in an investigation, they must be protected from retaliation with the same type of procedures used to respond to bullying and harassment.

The Saginaw Chippewa Academy requires its school administrators to develop and implement procedures that ensure *both* the appropriate consequences *and* remedial responses to a student or staff member who commits one or more acts of bullying and harassment. The following factors, at a minimum, shall be given full consideration by school administrators in the development of the procedures for determining appropriate consequences and remedial measures for each act of harassment or bullying.

### ***Factors for Determining Consequences***

- Age, development, and maturity levels of the parties involved
- Degree of harm (physical and/or emotional distress)
- Surrounding circumstances
- Nature and severity of the behavior(s)
- Incidences of past or continuing pattern(s) of behavior
- Relationship between the parties involved
- Context in which the alleged incident(s) occurred

**Note:** In order to ensure students' perception of fair and impartial treatment, a student's academic or athletic status is not a legitimate factor for determining consequences. Consequences must be perceived as fair and impartial.

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**Niibing Enrichment Camp Rubric for Peer-to-Peer Aggression (Bullying)**

Student Name \_\_\_\_\_ Grade \_\_\_\_\_ Teacher \_\_\_\_\_

	<b>Behavior</b>	<b>First Time</b>	<b>Second Time</b>	<b>Third Time</b>
<b>Level 1</b>	Teasing or Mild Harassment <ul style="list-style-type: none"> <li>• Verbal (sexual, racial, ethnic, calling names, swearing)</li> <li>• Taunting/hateful teasing</li> <li>• False accusations</li> <li>• Social exclusion (shunning, manipulating)</li> <li>• Intimidation (threatening gestures, glaring, block or stopping movement)</li> <li>• Any additional behavior after 2 warnings</li> </ul>	<ul style="list-style-type: none"> <li>• Warning from office</li> <li>• Student calls parent complete thinking sheet</li> </ul>	<ul style="list-style-type: none"> <li>• Student calls parent</li> <li>• Complete thinking sheet</li> <li>• Lose 1-3 privileges               <ul style="list-style-type: none"> <li>◦ Computer</li> <li>◦ Free time</li> <li>◦ Rewards</li> <li>◦ Other</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Student calls parent</li> <li>• Complete thinking sheet</li> <li>• Lose 5 privileges               <ul style="list-style-type: none"> <li>◦ Computer</li> <li>◦ Free time</li> <li>◦ Rewards</li> <li>◦ Other</li> </ul> </li> </ul>
<b>Level 2</b>	Physical Aggression <ul style="list-style-type: none"> <li>• Unwanted touch (nonsexual)</li> <li>• Obscene gestures</li> <li>• Intimidation</li> <li>• Damaging others belongings</li> <li>• Physical contact (pushing, slapping, grabbing, shoving, running into others)</li> </ul>	<ul style="list-style-type: none"> <li>• Student calls parent</li> <li>• Complete thinking sheet</li> <li>• Lose 1-3 privileges               <ul style="list-style-type: none"> <li>◦ Computer</li> <li>◦ Free time</li> <li>◦ Rewards</li> <li>◦ Other</li> </ul> </li> </ul>	<ul style="list-style-type: none"> <li>• Student calls parent</li> <li>• Complete thinking sheet</li> <li>• Lose 5 privileges               <ul style="list-style-type: none"> <li>◦ Computer</li> <li>◦ Free time</li> <li>◦ Rewards</li> <li>◦ Other</li> </ul> </li> <li>• Parent conference recommended</li> </ul>	<ul style="list-style-type: none"> <li>• Student calls parent</li> <li>• Student send home for the day</li> <li>• Complete thinking sheet</li> <li>• Parent conference required for student return</li> </ul>
<b>Level 3</b>	Severe Verbal Harassment/Severe Physical Aggression/Contact <ul style="list-style-type: none"> <li>• Severe verbal harassment (sexual/nonsexual)</li> <li>• Unwanted touch (sexual)</li> <li>• Stealing</li> <li>• Physical aggression (kicking, punching, biting, hitting, pushing down, assault)</li> <li>• Inappropriate touching</li> <li>• Leaving the program</li> <li>• Spitting on someone</li> </ul>	<ul style="list-style-type: none"> <li>• Student calls parent</li> <li>• Complete thinking sheet</li> <li>• Sent home for the day and out the next day of program</li> <li>• Behavior Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Student calls parent</li> <li>• Sent home for the day and out of program for two days</li> <li>• Complete thinking sheet</li> <li>• Parent conference required for student return</li> <li>• Review Behavior Plan</li> </ul>	<ul style="list-style-type: none"> <li>• Student calls parent</li> <li>• Out of program for the remainder of program</li> </ul>