

Request for Qualifications: Seller's Agent



Services overview:

The Saginaw Chippewa Housing Department (SCHD) is requesting the services of a Seller's Agent to sell a house located on the Isabella Reservation, Mt. Pleasant, MI.



Company background:

The Saginaw Chippewa Indian Tribe of Michigan (SCIT) is a federally recognized tribal government. The SCHD is wholly owned and operated by the SCIT located on the Isabella Reservation in Isabella County, MI. SCHD owns a home located at 7401 E. Remus Rd., Mt. Pleasant and is seeking a Seller's Agent to assist in the marketing, showing, sale of the property, and to provide a market analysis to determine price. Applicants must be willing to enter into a service agreement with the Saginaw Chippewa Indian Tribe and conform to tribal laws and regulations. Native preference applies to this procurement.

Submission procedures:

- Submit information on sheets no larger than an 8 1/2 x 11, clear and legible lettering.
- **Email the requested information to:**
LoNahdee@sagchip.org or romaloney@sagchip.org OR
- **Send via US Mail or in person delivery to:**
Saginaw Chippewa Housing Department
2451 Nish-na-be-anong Drive,
Mt. Pleasant, MI 48858.
- **Submissions must be received by:**
Monday April 17, 2023 by 5:00 p.m.
- Submissions received after the deadline will not be considered.

Submission procedures:

- Your name, address and complete contact information including any dba
- Copy of a current SCIT Tribal ID
- Copy of a current State of Michigan Real Estate License
- Resume detailing real estate experience
- Two written references from previous clients
- Statement of availability
- Marketing Plan
- Statement of Duties to the Client
- Describe methodology for market analysis
- Your contract listing your terms and commission (fee)

For more information, please contact:

- **Lori Nahdee**
SCIT Land Title & Realty Specialist
LoNahdee@sagchip.org | 989.775.4583

- **Rosalie Maloney**
SCIT Housing Manager
romaloney@sagchip.org | 989-775-4581



Saginaw Chippewa Indian Tribe of Michigan
"Working Together for Our Future"

7500 Soaring Eagle Blvd.
Mount Pleasant, MI 48858
989-775-4000
www.sagchip.org