

REQUEST FOR QUOTES

Project Title: Installation of Chain Link Fence
Date Issued: May 3, 2021
Responses due: June 1, 2021 by 5pm
Issued By: The Saginaw Chippewa Indian Tribe of MI, Housing Department
Address: 2451 Nish-Na-Be-Anong Drive, Mt. Pleasant, MI 48858
Contact: Rosalie Maloney, Housing Manager, romaloney@sagchip.org

Project Overview: Install 1,174 linear feet of 5 foot high chain link fence.

Company Background: The Saginaw Chippewa Indian Tribe of MI is a federally recognized tribal government. The Saginaw Chippewa Housing Department (SCHD) is wholly owned and operated by the Tribe located on the Isabella reservation in Isabella County; MI. SCHD has been operating a low-income rental housing program for over 30 years, with funding from the Indian Housing Block Grant awarded through HUD. The SCHD is seeking to install 2 chain link fences on the east and west sides along Ojibway Drive, Mt. Pleasant, MI.

Project Goals:

- Install a chain link fence along the east side property line behind the row of houses on Ojibway Drive as shown in the attached map, (location 1)
- Location 1 is behind the seven houses beginning at 2398 Ojibway through to 2448 Ojibway Road, coordinates are: 43°36'18N 84°42'12"W
- Install a chain link fence along the west side property line between the Broadway Park and the housing units on Ojibway Drive, and repair a 6 foot section of existing fence, (location 2)
- Location 2 is behind the row of houses beginning at 2385 Ojibway through 2445 Ojibway
- All work must be completed no later than three weeks after the start date
- Site clean up

Project Scope of Work:

- The fencing needed for location 1 is approximately 726 linear feet, five feet above ground.
- The fencing needed for location 2 is approximately 476 linear feet, five feet above ground
- The type of fence required is chain link
- Call MISS DIG 800-482-7171
- Tribal MISS DIG Sewer/Water 775-5222
- Tribal MISS DIG Fiber 775-0039

The project must be completed according to contract schedule.

- The work will commence within one (1) week upon execution of the service agreement
- Site prep, flagging utilities, and materials delivery - 1 week
- Fence Installation – 1 week
- Site clean-up and final Davis-Bacon wages report -1 week

Possible roadblocks: Weather events, national emergencies, and labor shortages.

Budget constraints: This project is grant funded through HUD-NAHASDA. All contractors and subcontractors will be required to follow Davis-Bacon wage reporting requirements and must submit the completed form to the Housing office weekly. See attached form.

Required Information:

- The principal address of the company.
- Owner name and contact information.
- Availability, and estimated date to begin and complete project
- If selected, owner must complete a W-9 Form.
- If selected, owner will be required to sign a service agreement with the Tribe.
- State of MI License Number, if available.
- DUNS number, if available
- Certificate of insurance (indicate level of professional and general liability coverage).

Evaluation metrics; a points system will be used to compile a total score for each submission based on the following:

- Total cost for services
- Availability and scheduling
- Not on the federal government's debarred list
- Better Business Bureau Rating, if available
- 2 Client references, include their contact information (within the last 5 years)
- Native Preference shall be a consideration, provide documentation
- Small, woman-owned, minority-owned and service disabled veteran-owned business, will be given preference, if any of these apply, provide documentation.

The SCHD will evaluate all quotes submitted for this RFP, and the company with the highest score and best price will be selected. Notification will be sent to the contact person indicated on the quote documents and notification will be sent by phone call, email or US Mail.

Submission deadline: Proposals must be dropped off or mailed to SCHD, 2451 Nish-Na-Be-Anong Drive, Mount Pleasant, MI 48858; or emailed to: Rosalie Maloney, Housing Manager: romaloney@sagchip.org no later than 5pm on June 1, 2021.