



# The Saginaw Chippewa Indian Tribe Of Michigan

Department of Licensing  
and Compliance

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To Whom It May

Dear To Whom It May Concern ,

Please be advised that the companies Vendor license will expire **9/30/2009**. In order to complete a renewal investigation for continuation of this license, a Vendor Renewal Application must be completed and submitted no later than close of business **thirty days before the expiration of your current license.**

The renewal forms can be retrieved online at [www.sagchip.org](http://www.sagchip.org) under Gaming Commission located on the left side of the we page. Please note you can also retrieve an **Initial Personal History Disclosure Form for New Principals Only** through the same website.

The Gaming Commission requires the following material to be completed and submitted in order to process the application.

- 1) Corporate Disclosure Form (License Renewal) - to be completed for the business entity only.
- 2) Personal History Disclosure Form (License Renewal) - to be completed by any and all of the original principals, partners, control persons included in the original licensing application. (Make additional copies as necessary)
- 3) Personal History Disclosure Form (New Applicants) - to be completed by any New principal, partners, or control person and anyone owning more than 30% of the company for a Non-Gaming company or 15% of the company for a Gaming company. (Copy as necessary)
- 4) A wallet-sized photograph of each principal, partner, or control person of the company must be submitted with each Personal History Disclosure Form, Renewal or New.
- 5) All fees must be submitted with the material described above, as well as the check or money order made payable "**The Saginaw Chippewa Indian Tribe**" and is **NON-REFUNDABLE**.

- 6) In the event that significant new information is disclosed since the last renewal/issue of the Vendor License, the rate will be adjusted based on the investigative requirements. This rate will be discussed with the Vendor prior to initiation of the investigation.

The renewal fee for a vendor license is as follows:

	<b>Renewal Fees</b>		<b>Application Fees</b>	
	<u>Gaming Vendor</u>	<u>Non-Gaming Vendor</u>	<u>Gaming Vendor</u>	<u>Non-Gaming Vendor</u>
Corporate, Company, or Entity Fee	\$300.00	\$300.00	\$1,000.00	\$500.00
Each Principal, Partner, Person in control of Entity, or owner of 15% (30% if non-gaming) or more of Entity	\$200.00	\$200.00	\$1,000.00	\$250.00
New Subsidiary or other entity, of which the original entity has 51% or more control over.	-----	-----	\$1,000.00	\$500.00
New Principal, Partner, person in control of Entity, or owner of 15% (30% if non-gaming) or more of Entity.	-----	-----	\$1,000.00	\$1,000.00

If you do not wish to renew your license at this time, please notify us in writing. Thank you again for your continued cooperation regarding licensing with the Saginaw Chippewa Gaming Commission. If you have any questions regarding these materials or licensing process, please do not hesitate to contact us.

Very Truly Yours,

SAGINAW CHIPPEWA INDIAN TRIBE  
Department of Licensing and Compliance