APPLICATION INSTRUCTIONS

▲ Complete this Application face page.

▲ Attach to Application face page (with a paper clip) a one (1) page project narrative describing the project. The project narrative is a summary of the project and it must: 1) describe the need, 2) the goal of the project, 3) the expected outcome of the project, and 4) describe how this project will benefit the students and local community.

▲ Use 12 point font (no condensed fonts), ½” margins, 1½” line spacing on regular white copy paper.

▲ Limit other attachments (photo’s, quotes, etc.) to one (1) page. Total project application cannot exceed three (3) pages.

DO NOT change the original format of this application. USE papers clips for attachments, do not staple or bind the application. DO NOT fax or email application.

Request for multiple year projects will not be considered. Incomplete application will not be considered.

Follow your school district policy for internal submission and/or approval.

Applications must be received in Tribal Grants Office by March 31st for the Spring award, and September 30th for the Fall award.

Do not call to check on status of application. Final award information will be provided to School District Officials 60 days after the application deadline.

Send applications to:
The Saginaw Chippewa Indian Tribe of Michigan
7070 E. Broadway Rd.
Mt. Pleasant, MI 48858

ATTN: Frank Cloutier, Public Relations

Approved by TEAB - 4/17/06

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Has this proposal been submitted in the past?
YES □ NO □ If YES When?

Has this project been funded in the past?
YES □ NO □ If Yes, amount received:
**SEMIANNUAL TWO-PERCENT SCHOOL APPLICATION**

**APPLICATION INSTRUCTIONS**

- Complete this Application face page.
- Attach to Application face page (with a paper clip) a one (1) page project narrative describing the project. The project narrative is a summary of the project and it must: 1) describe the need, 2) the goal of the project, 3) the expected outcome of the project, and 4) describe how this project will benefit the students and local community.
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DO NOT change the original format of this application. USE papers clips for attachments, do not staple or bind the application. DO NOT fax or email application.

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Follow your school district policy for internal submission and/or approval.

Applications must be received in Tribal Grants Office by March 31st for the Spring award, and September 30th for the Fall award.

Do not call to check on status of application. Final award information will be provided to School District Officials 60 days after the application deadline.

Send applications to:
Saginaw Chippewa Indian Tribe of Michigan
ATTN: Grants Department
7070 E. Broadway Rd.
Mt. Pleasant, MI 48858

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TOTAL AMOUNT REQUESTED $ _____

Has this proposal been submitted in the past?

YES ☐ NO ☐ If YES When?

Has this project been funded in the past?

YES ☐ NO ☐ If Yes, amount received:

Approved by TEAB - 4/17/06
The Saginaw Chippewa Indian Tribe of Michigan
7070 East Broadway Rd.
Mt. Pleasant, MI 48858
989-775-4076

SEMIANNUAL TWO-PERCENT APPLICATION

Organization Name: Saganing 08-001

Authorized Official Name and Title:
(Person authorized to receive funds)

Mailing Address:

Phone:    FAX:    e-mail:

Request submitted by (agency or branch of organization listed above):

__________________________________________________________

Project Supervisor:

__________________________________________________________

Project Name: ________________________________

Amount Requested: $____________________________________

Signature: ________________________________ Date: __________
(Administering Board Chair, CEO, Commissioner, Township Supervisor, City)

The Saginaw Chippewa Indian Tribe requests community involvement on projects responsible to government entities. Please describe the request that you would like to present to Tribal Council for possible funding on the following page. When this form is completed, please submit the form to your appropriate governmental agency. Be prepared for further inquiries from the Tribal Council by having a complete copy of your project readily available.

NOTE: If your project includes multiple organization participation and funding sources, a Memorandum of Understanding, signed by each board representative, must be attached to the application. The MOU must outline the responsibilities and amount of approved budget share for each organization. If one is not included the application will be considered incomplete and automatically denied.
PLEASE ANSWER THE FOLLOWING QUESTIONS ON A SEPARATE PAPER AND ATTACH IT TO THIS APPLICATION.

A. Please give a description of the project, providing as much detail as possible.

B. Please give a brief description of the project benefits to the Tribe, community, and governmental service area.

C. Please state the long-term funding requirements (if applicable) and how those requirements will be met.

D. Provide an itemized budget for your request and attach any documents justifying those amounts (i.e. Price quotes, bids, etc).

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REQUIREMENTS:

• All parts of the application must be completed. Omitted information or unanswered questions will be considered incomplete applications and will not be considered.

• Do not change margins or format of the application. Do not staple or bind your applications. Paper clips are acceptable.

• Limit attachments to two (2) letter-sized (8 ½ x 11) pages—this does not include budget information required (price quotes, bids, etc.).

• DO NOT fax application. Faxed applications will not be accepted.

• This application is NOT to be distributed to outside agencies.

• Submit the original application to:

   The Saginaw Chippewa Indian Tribe
   ATTN: Frank Cloutier, Public Relations
   7070 E. Broadway
   Mt. Pleasant, MI 48858

• Applications must be received no later than March 31st or September 30th each year. This is an absolute deadline.